



Ordering Articles and Books through Interlibrary Loan

Nebraska Medicine



Need an article or book that isn't in the Nebraska Medicine databases?

**The McGoogan Library's Interlibrary Loan (ILL) service
is your source for these requests.**

**When you search for articles in databases, you can
make requests for them as you go.**

**98% of our requests are for digital materials and are
delivered to your ILL account either the same day or up
to two business days, on average.**

How do I access ILL?

The system used to request and deliver ILL materials is linked in the Services tab on the Nebraska Medicine guide and is titled “Interlibrary Loan.”

Nebraska Medicine - Library Resources & Services: McGoogan Library Services for Nebraska Medicine

Virtual Library McGoogan Library Services for Nebraska Medicine COVID-19/Coronavirus Resources

Library Services

Library services available for those affiliated with Nebraska Medicine.

- [Literature Search Service](#)
Librarians are available to search the literature for you. Searches are usually completed within 2 business days by contacting the AskUs Desk via phone or email.
- [Interlibrary Loan](#)
Request articles and books through Interlibrary Loan. This service allows access to articles that are not in UNMC collections, as well as providing a document delivery service for articles in library owned print collections. UNMC will need to create an account.
- [Consumer Health Information Resources Service \(CHIRS\)](#)

Logging in

You will log into the ILL system by entering your ILL username and password. If you don't have an account, you can create one.

Logon

New and returning UNMC users, please log in with your **UNMC NetID** (e.g. jdoe, john.doe) and password.

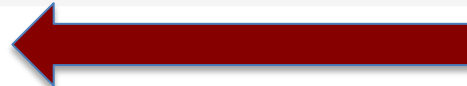
Username

Password

Logon

 [Create an Account for non-unmc.edu users](#)

 [Forgot Password for non-unmc.edu users](#)



First time registration

If this is the first time you have used ILL, you will first see a copyright notification and other important pieces of information.

Important Copyright Information

WARNING CONCERNING COPYRIGHT RESTRICTIONS

The copyright law of the United States (Title 17, United States Code) governs the making of articles or other reproductions of copyrighted materials.

Under certain conditions specified in the law, libraries and archives are authorized to furnish an article or other reproduction. One of these specified conditions is that the article or reproduction is not to be "used for any purpose other than private study, scholarship, or research". If a user makes a request for, or later uses, an article or reproduction for purposes in excess of "fair use", that user may be liable for copyright infringement.

This institution reserves the right to refuse to accept a copying order if, in its judgment, fulfillment of the order would involve violation of copyright law.

FAQ (Frequently Asked Questions)

Before registering, you may wish to read the [FAQ](#). The FAQ may answer other questions you have about the ILLiad interlibrary loan system.

By pressing this button you acknowledge and agree to all of the terms and conditions above. Please pay particular attention to the copyright statement and the FAQ. After reading this information, you can press the "First Time Users Click Here" button to continue.

First Time Users Click Here



Registration form

You will then need to fill out the registration form and use your Nebraska Medicine email address. Nebraska Medicine is listed in the Department drop-down.

New User Registration for Interlibrary Loan

User Information

First Name (required)

Last Name (required)

Email Address (required)

UNMC, Nebraska Medicine, and Children's Hospital and Medical Center users should use their respective institutional email address.

Daytime Phone (required)

Department (required)

Status (required)

Billing method

In the Billing Method drop-down, select Nebraska Medicine Funding and click the Add Account button.

Current Accounts

Account Number	Type	Description
No Accounts		

Add Billing Method

- UNMC faculty, staff, and students (UNMC Free): Not charged for ILL service.
- Nebraska Medicine employees (Nebraska Med Funding)
- Children's employees (Children's Funding)
- UNMC Free (ACS Funding)
- University of Nebraska Omaha (UNO) in the library's collection and \$30 per re

Children's Funding

ACS Funding

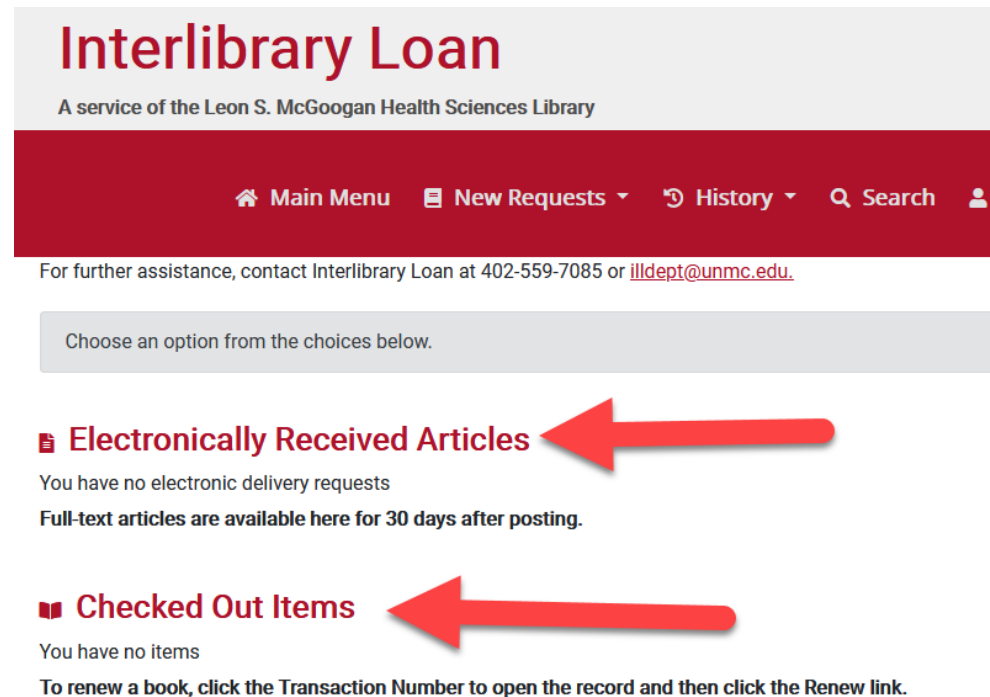
Invoice

Choose a Billing Method

Add Account


Dashboard

The dashboard is the jumping off point for all ILL activities. Requested PDFs and a listing of book requests appear here.




The screenshot shows the Interlibrary Loan dashboard. At the top, the title "Interlibrary Loan" is displayed in red, with the subtitle "A service of the Leon S. McGoogan Health Sciences Library" below it. A dark red navigation bar contains links for "Main Menu", "New Requests", "History", "Search", and a user profile icon. Below the navigation bar, a grey box prompts the user to "Choose an option from the choices below." Two main sections are visible: "Electronically Received Articles" and "Checked Out Items". Both sections have red arrows pointing to their respective titles. The "Electronically Received Articles" section indicates that there are no electronic delivery requests and that full-text articles are available for 30 days after posting. The "Checked Out Items" section indicates that there are no items and provides instructions on how to renew a book.


Interlibrary Loan
A service of the Leon S. McGoogan Health Sciences Library

[Main Menu](#) [New Requests](#) [History](#) [Search](#) 

For further assistance, contact Interlibrary Loan at 402-559-7085 or illdept@unmc.edu.

Choose an option from the choices below.

Electronically Received Articles 
You have no electronic delivery requests
Full-text articles are available here for 30 days after posting.

Checked Out Items 
You have no items
To renew a book, click the Transaction Number to open the record and then click the Renew link.

Request methods

ILL requests can be made in two ways:

- 1. Manually through the request forms on the ILL dashboard**
- 2. Seamlessly through the database that you are searching**

Request method 1: Manual entry (1)

Request forms for the most common material types are located on the left side of the dashboard.



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Request method 1: Manual entry (2)

In the forms, provide as much detail about the item that you can.

Article Request

Enter information below and press Submit Request.

Journal Title (required)

Med Hypotheses

Please do not abbreviate unless your citation is abbreviated

Article Title (required)

The nature of navel fluff

Article Author

Steinhauser

Volume

72

Issue Number

6

Month

Year (required)

2009

Pages (required)

623-5

If Epub Ahead of Print, enter NA for pages

Request method 2: While you search (1)

When searching databases, click on the appropriate full text button to get the article.



Request method 2: While you search (2)

If the full-text isn't available, you will see a link to Request an article, directing you to order through Interlibrary Loan.

Publication Search

 [Request an article](#)

Request method 2: While you search (3)

Once you log in to your account, the citation from the database will transfer into the form.

Article Request

Enter information below and press Submit Request.

Journal Title (required)

Please do not abbreviate unless your citation is abbreviated

Article Title (required)

Article Author

Volume

Final notes

The ILL system cannot process batch article requests (e.g. 10 articles in a single click) and should be made individually.

Due dates for loaned books are determined by the lending library. Renewals are available in most cases.

For book requests, we investigate ebook options, but at the present time, most publishers do not permit ebook ILL.

Same day requests (M-F) are available for emergency or urgent situations.

Thank you!

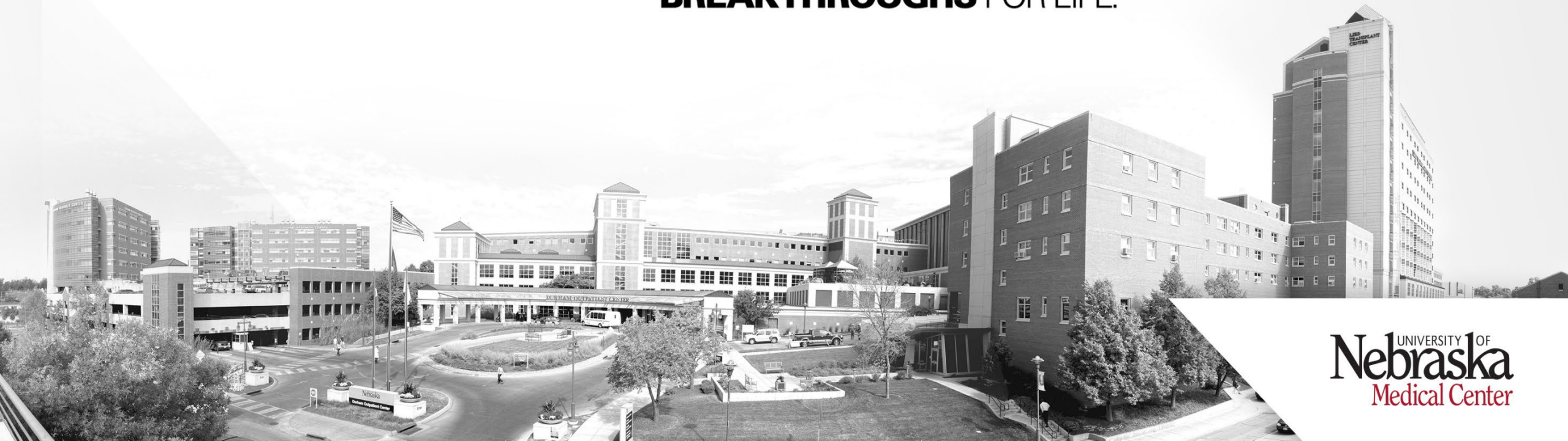
The McGoogan Library is happy to assist you in obtaining the materials that you need for your educational, clinical, or research needs.

For assistance, email illdept@unmc.edu or call 402-559-7085.



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Nebraska
Medical Center